

COUNTY OF KAUAI  
Minutes of Meeting  
**OPEN SESSION**

Board/Commission		Kauaʻi Fire Commission	Meeting Date	July 2, 2018
Location	Mo`ikeha Building – Meeting Room 2A/B		Start of Meeting: 2:03 p.m.	End of Meeting: 3:28 p.m.
Present	Chair Thomas Nizo; Vice Chair Chad Pacheco; Commissioners: Alfredo Garces Jr., Linda Kaauwai-Iwamoto, Clifton (Jimmy) Miranda (arrived at 2:10 p.m.), and Michael Martinez. Also present: Boards & Commissions Office Staff: Support Clerk Mercedes Omo, Administrator Nicholas R. Courson; Office of the County Attorney: Deputy County Attorney Teresa Tumbaga; Fire Department: Fire Chief Robert Westerman, Deputy Fire Chief Kilipaki Vaughan and Chief’s Secretary Debby Gatioan.			
Excused	Commissioner Alfred Levinthol			
Absent				
SUBJECT		DISCUSSION		ACTION
Call To Order				Chair Nizo called the meeting to order at 2:03 p.m. with five commissioners present to conduct business.
Approval of Minutes of June 13, 2018				Ms. Kaauwai-Iwamoto moved to approve the meeting minutes as circulated. Mr. Garces seconded the motion. The motion carried 5:0.
Chief’s Monthly Reports and Pertinent updates		Overview for the month of May 2018 and pertinent updates  Chief Westerman highlighted departmental activities as noted in his report dated June 20, particularly his attendance to the Kauaʻi Rural Health Association Opioid Crisis Conference and the flood response debriefing meeting. A blessing ceremony was held for the new Nukumoi Lifeguard Tower at Po‘ipū Beach Park. A fire prevention meeting was held with the producers of the film “Jungle Cruise” to talk about what the set would look like and how safe it would be to enable the film production to use pyrotechnics, but, thanks to the environmentalist, very little pyrotechnics were used because of the location. Lastly, both Chief Westerman and Deputy Fire Chief Vaughan, along with Mayor Carvalho and other community representatives, held numerous community meetings for the people who were affected by the unprecedented flood in April.		

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	<p><u>The Operations Bureau</u>  Medical calls were up 300 calls for the year. One structural fire. Fifteen vehicle accident calls. Four vehicle fire calls. Eight brush fire calls. Seven calls for rescue. Thirty-seven cancelled in route.</p> <p>The total calls for Fiscal Year 2017-2018 were 6,174, up from the 2016-2017 Fiscal Year of 6,054 calls.</p> <p><u>Training Bureau</u>  There were 2 on-island training sessions that were held for 7 personnel in the Kaua'i Fire Department for a total of 42 hours, and 28 training sessions that were held for 13 new recruits for a total of 1,873 hours.</p> <p><u>The Ocean Safety Bureau</u>  Two trainings were held: one for iPad Software training and the second for Junior Lifeguard Instructor training. The Kē'ē Beach Tower in Hā'ena was closed because the road leading up to Kē'ē Beach needed to be repaired in certain areas, but that did not deter the public from going to the beach. Thirty-two rescues were conducted in the month of May of which five were Jet Ski rescues. Roving Patrol conducted two Jet Ski rescues and one assist. No drownings reported in the month of May.</p> <p><u>Prevention Bureau</u>  Two Fire Investigations were conducted; one of which involved a vehicle fire and the other an excavator fire. Five additional dwelling permits were issued and eleven certificate of occupancy inspections were conducted.</p> <p><u>Budget Report as of May 31, 2018</u>  Out of the budget, 91.67% has been expended, which leaves a remaining 8.33%</p>	

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	<p>unexpended. Other than regular overtime, vacation payouts, and expenditures, the budget is on track as expected.</p> <p><u>Daily Flight/Maintenance Hours and Alarm Data</u>  There was a total of 4.5 hours of which 0.4 went to maintenance, 0.5 to the Kaua'i Police Department administration and 3.6 went to search and rescue.</p> <p>Lastly, Chief Westerman presented Deputy County Attorney Teresa Tumbaga with a lei to thank her for all of the work she has done for the Department and he wished her well in her new endeavors. Ms. Tumbaga is leaving the County to work in the private field.</p>	
<b>Announcements</b>	Chair Nizo announced that the next Fire Commission meeting would start at 2:00 p.m. on Monday, August 6, 2018, at the Mo'iikeha Building, Meeting Room 2A/2B. Executive Session to follow.	
<b>ES KFC 2018-002</b>	Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to consult with its attorney as it relates to the hiring process of selecting a new Fire Chief, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this agenda item. (On-going)	At 2:22 p.m., Vice Chair Pacheco cited the following Hawai'i Revised Statutes to bring the meeting into Executive Session.
<b>ES KFC 2018-006</b>	Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (2) and (4) the purpose of this Executive Session is for the Commission to consider Formal Notarized Complaint No. KFC 2018-001 that was filed on April 11, 2018. And to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities as they may relate to this item. The complainant alleges that a captain in the Kaua'i Fire Department said uncaring things to her during an incident that involved the complainant's husband who fell ill and needed assistance. (Referred to the Office of the Fire Chief on 5/7/18; pending report of findings)	

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<b>ES KFC 2018-009</b>	Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve the Special Executive Session meeting minutes of June 13, 2018, and to consult with its attorney on issues pertaining to the Commission's powers, duties, privileges, immunities, and/or liabilities as they may relate to this agenda item.	Mr. Miranda moved to enter into Executive Session. Vice Chair Pacheco seconded the motion. The motion carried 6:0.  At 2:22 p.m., the Commissioners entered into Executive Session.
<b>Return to Open Session to Ratify the actions taken in Executive Session</b>	At 3:27 p.m., the Commissioners reconvened in Open Session. Chair Nizo called for a motion to ratify the actions taken in Executive Session.	Vice Chair Pacheco moved to ratify the actions taken in Executive Session.  Mr. Martinez seconded the motion. The motion carried 6:0.  <u>ES KFC 2018-002:</u> <u>Motion No. 1:</u> Motion carried 6:0 to drop the twos and below.  <u>Motion No. 2:</u> Motion carried 6:0 to select July 20, 2018, at 4:00 p.m. as the deadline date/time to submit surveys.  <u>ES KFC 2018-006:</u> Motion carried 6:0 to accept the investigative findings and deem the case officially closed.

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		<u>ES KFC 2018-009:</u> Motion carried 6:0 to accept and approve the Executive Session Meeting Minutes of June 13, 2018, as circulated.
<b>Adjournment</b>	With no other business to conduct, Chair Nizo called for a motion to adjourn the meeting.	Mr. Miranda moved to adjourn the meeting. Vice Chair Pacheco seconded the motion. The motion carried 6:0.  At 3:28 p.m., the meeting adjourned.

Submitted by: \_\_\_\_\_  
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: \_\_\_\_\_  
Thomas Nizo, Chair

(x ) Approved as circulated on August 6, 2018

( ) Approved as amended. See minutes of \_\_\_\_\_ meeting.